

**Minutes** of Inaugural Meeting  
of the  
**Zoe Medical Foundation**  
held via the Internet  
on Saturday 3rd February 2018

Opening:

2005hrs Melbourne, 1935hrs Adelaide,  
1105hrs Lilongwe, Malawi

Present

Catherine Elder, David Elder, Jack Etete,  
Amanda Ruler

Motion to Form Association

“That the Zoe Medical Foundation be formed and  
the Constitution approved”

Proposed D.Elder, 2<sup>nd</sup> A.Ruler, CARRIED

Motion to Incorporate Association

“That the Zoe Medical Foundation be  
Incorporated as an Association under the South  
Australian Associations Incorporation Act 1985”

Proposed D.Elder, 2<sup>nd</sup> A.Ruler, CARRIED

Election of Office Bearers

**Chairperson:** Catherine Elder

Proposed: D.Elder, 2<sup>nd</sup> A.Ruler, CARRIED

**Secretary and Public Officer:** David Elder

Proposed: C.Elder, 2<sup>nd</sup> J.Etete, CARRIED

**Treasurer:** Amanda Ruler

Proposed: D.Elder, 2<sup>nd</sup> J.Etete, CARRIED

**Committee:** Jack Etete

Proposed: C.Elder, 2<sup>nd</sup> D.Elder, CARRIED

## Other Business

### 1. Bank Account

David will talk to Westpac about opening a specific Community Solutions Account. He suggested Amanda and himself be Signatories to the account. He will seek information about how this can be achieved electronically.

### 2. ABN Application

Tax File numbers are needed from Office Bearers to allow application for ABN. Once this has been achieved, the next step is to apply to the Tax Office for endorsement as a Deductible Gift Recipient.

## Next Meeting

TBA

## Closure

2025hrs Melbourne time.