

Minutes of Annual General Meeting
for the

Zoe Medical Foundation

held via Zoom Internet
on
Saturday 6th November 2021

1. Opening

1930 hours Melbourne, 1900 Adelaide, 1030 Lilongwe.

2. Present

Catherine Elder (Chair), David Elder, Amanda Ruler, Jack Etete.

3. Confirmation of Minutes

From previous AGM held Saturday 7th November 2020.

Accepted as a True Record – Proposed: D Elder
Seconded: A Ruler
CARRIED

4. Financial Report

David Elder provided a report based on the previous framework from Amanda's Accountant which summarizes the income and outgoings.

Income:	\$27,621.57
Outgoings:	\$25,104.67
Surplus:	\$2,516.90

Westpac Bank reconciliation:

Opening balance:	\$1,127.55
Closing balance:	\$4,068.57

David Elder proposed that the Finance Report be accepted.

Seconded by Amanda Ruler.

CARRIED

The donors during the year were Catherine Elder, Amanda Ruler, David Elder, Julia Hamer, Christopher Hamer, Sarah Brennan, Kathy Townsend and Mina Ahmetovic.

David explained the reluctant need for us to reduce the monthly donations to Zoe Medical Centre to around \$100. Cathie may be able to supplement this with a small contribution. Amanda is happy to continue support with postage and transfer costs to Malawi for expired disposable equipment which she can access from time to time from the country hospitals where she works.

There is a lack of interest in Australia for both African and South American projects. Most of the emphasis has been on supporting Pacific Island nations.

5. Report from Zoe Medical Centre

Jack advised that new sources of finance for Zoe have not been forthcoming. The 2 year lease will expire soon but North West Mission have provided a building in Nkombe village where the work of Zoe can continue to some extent. This is near to Jack's new family home. There are also plans to build a Clinic on land adjacent to Jack's dwelling and bricks are being baked with this in mind.

Outreach Clinics to the Prison and Refugee Camp have continued as well as to the local Nkombe village.

Jack has been awarded a new 3 year contract with Partners in Hope Hospital which is a relief for his family. However long term USAID funding for the Hospital is never guaranteed.

6. Election of Office Bearers.

Office Bearers need to change every 3 years.
David proposed the following nominations which were seconded by Catherine.

Chairperson: Amanda Ruler

Secretary: Catherine Elder

Treasurer and Public Officer: David Elder

Committee Member: Jack Etete

CARRIED

7. Other Business.

- (a) Amanda has been informed by her Accountant regarding a new arrangement whereby Directors need to register in some way with the Government. She will clarify over the next few weeks.

David mentioned that we already register every year with the Charities Commission.

- (b) Jack enquired whether a visit to Australia for fund raising purposes would be beneficial. However it was felt that the cost of travel would be better spent locally. Also we do not have an established network which could be tapped into.

We do have our own Zoe Foundation website and the interview with Jack has been a useful resource for potential donors. We shall continue to follow up any potential fund-raising ideas over the next year.

9. Closure

1800pm Melbourne, 1930pm Adelaide, 1100am Lilongwe.